

Transitional Subsidized Housing Services Policy

Housing Eligibility

1. Consistently engage and mental health treatment
2. Consistently engage in substance use treatment
3. Consistently attend the Peer Led Pathways Saturday Groups
4. Attend weekly check-ins with the Southeast Case Manager
 - Exceptions
 - If the client has completed mental health and/or substance use treatment, verification must be provided to the case management team
 - If the client is unable to attend for a valid reason the Peer Led Pathways Saturday group, the case manager can approve the client to meet face to face with their assigned Peer Supporter in lieu of group attendance.
 - o Valid reasons include: work schedule, custody schedule, or treatment schedule
5. Meet milestones as detailed in this policy.

Referral Process

1. Client meets eligibility criteria
2. Case Management team member finds the appropriate service in the Virtual Case Manager and assigns it to Caitlin Looney.
3. Referring Case Manager, Caitlin Looney, and Client set a meeting to discuss the opportunity and complete the Transitional Housing Understanding and a Participation Agreement.
 - a. The Case Manger will complete the Transitional Housing Understanding custom form in the VCM once the paper document is completed.
 - b. The Participation agreement will be attached to the Pathways Funded transitional Housing Placement Start Date service in the VCM.
4. Caitlin Looney will connect with the housing provide and work with the referring case manager to coordinate move in.
5. The referring case manager will make the appropriate supportive service request via the VCM.
6. The Southeast Case Manager will become the primary case manager and be responsible for completing weekly check-ins to verify continued eligibility for housing. This case manager assumes responsibility for verifying treatment compliance.

Client Milestones

The Southeast Case Manager is responsible for assisting the client in meeting the following milestones during placement in transitional subsidized housing:

1. Create an individualized budget within 30 days of placement
2. Update short term and long-term housing goals on the Transition Plan within 30 days of placement.
 - a. Goals can include working toward independent housing, residential treatment, living with family/friends who are healthy support systems, etc.
3. Update employment goals on the Transition Plan within 60 days of placement,

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- a. Goals include employment, employment programs, certifications, trade programs, applying for social security benefits, etc.

Placement Duration

OJPP offers housing for an initial 90-day period. No later than 100 days after initial placement, the Southeast Case Manager will review the client's progress and decide whether to recommend an extension of 30, 60, or 90 more days. If an extension will be requested the Southeast Case Manager will create a "Pathways Funded Transitional Housing Placement Extension" service, assign it to Caitlin Looney, and write why the extension is being requested, if the client has met all housing criteria, and the desired extension period in the case note.

Current Housing Providers

Alex's House, located at 1172 East 22nd Avenue Columbus, OH 43211

Cost: \$105 per week

- No application
- curfew
- household chores
- weekly house meetings
- sign in/sign out for her schedule
- if working, attend 3 recovery meetings per week
- If not working, attend 7 recovery meetings per week
- Cannot be taking Suboxone, Adderall, or Gabepentin

Alvis/Amethyst, located at 1715 Richmond Ave, Apt 10, Columbus, OH 43203

Cost: covered by grant funding

- Must complete the Safe Housing Referral form and give to Caitlin or Melissa to be faxed over.
- There is a handbook of rules, regulations, and expectations
- Can be utilizing any form of MAT
- Only 2 bedrooms available

Jessie's World, located on South Ohio

Cost: \$35/night or \$245 per week

- Must complete Jessie's World Referral form
- There is a handbook with rules, regulations, and expectations
- Must pass a drug test
- Must comply with Jessie's World case management requirements

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- There is a curfew
- Each house member is assigned regular chores